



**URRT Steering Committee**  
**Utah Department of Health Room 114 2:00-4:00PM**  
**288 N 1460 W, Salt Lake City, UT 84116**  
**January 23, 2020**

<b>Time</b>	<b>Agenda</b>	<b>Person Conducting</b>	<b>Assignments/ Notes</b>
2:00-2:05	<b>Introductions</b>	Talisha	
2:05-2:15	<b>Website and App Mockup</b>		
2:15-2:25	<b>URRT Newsletter</b>		
	<ul style="list-style-type: none"> <li>• Spotlight</li> <li>• Future Topics</li> </ul>		
2:25-2:35	<b>URRT Operations Manual</b>	Thayne	
2:35-2:45	<b>Go-Kits</b>		
	<ul style="list-style-type: none"> <li>• Washington State</li> <li>• Supplies for URRT</li> </ul>		
2:45-2:55	<b>Food Safety Task Force</b>	Thayne	
	<ul style="list-style-type: none"> <li>• Planning next meeting</li> </ul>		
2:55-3:00	<b>Epi Training and Training Needs</b>	Talisha	
3:00-3:10	<b>ER 220 Traceback Training</b>		
	<ul style="list-style-type: none"> <li>• Instructors</li> </ul>		
3:10-3:20	<b>TableTop</b>	Thayne	
	<ul style="list-style-type: none"> <li>• Faciliators</li> </ul>		
3:20-3:30	<b>National FEMA Exercise 2021</b>		
	<ul style="list-style-type: none"> <li>• Local Health Department Invovlement</li> </ul>		
3:30-3:40	<b>National RRT Updates</b>	Talisha	
3:40-3:50	<b>Other Items of Buisness</b>		
	<b>Action Steps</b>		
	<b>Next Meetings</b>		